

Library Mission Statement:

The mission of the Wixom Public Library is to serve people of all ages with the highest quality collections, services and programs that support the educational, cultural, informational, business and recreational needs of the Wixom community. The Wixom Public Library supports intellectual freedom and access to informational resources for all.

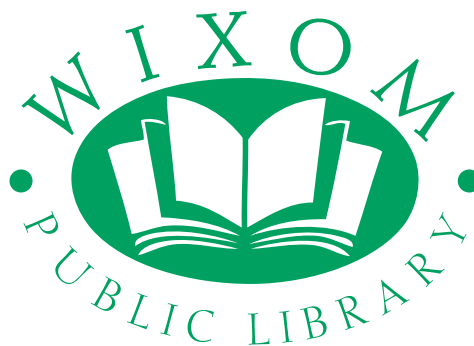
Library Services Include:

- ◆ Reference & Information Services
- ◆ Programs for Children, Teens & Adults
- ◆ Book Discussions
- ◆ Books, Books, Books!
- ◆ Magazines
- ◆ Videos, DVDs and Music CDs
- ◆ Books on Tape, CD and Playaway
- ◆ English as a Second Language
- ◆ Interlibrary Loan
- ◆ Public Internet Access
- ◆ Wireless Internet Service
- ◆ Word Processing Equipment
- ◆ Museum Passes
- ◆ Photocopy & Fax Service
- ◆ Quiet Study Space
- ◆ Meeting Room
- ◆ ... and Much More!

Library Hours

Monday -- 10 a.m. - 8 p.m.
Tuesday -- 10 a.m. - 8 p.m.
Wednesday -- 10 a.m. - 8 p.m.
Thursday -- 10 a.m. - 8 p.m.
Friday -- 10 a.m. - 5 p.m.
Saturday -- 10 a.m. - 5 p.m.
Sunday -- 1- 5 p.m. (Sept-May)

The Library is located on the south side of Pontiac Trail between Wixom and Beck Roads, in the Wixom Civic Plaza.



Wixom Public Library
49015 Pontiac Trail
Wixom, Michigan 48393
(248)624-2512
(248)624-0862 FAX/TTY
info@wixomlibrary.org
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Welcome to the Wixom Public Library

Services
and
Borrower
Information

Welcome to the Wixom Public Library!

Our Library is a member of The Library Network. This gives our users greater access to materials and borrowing privileges at most other member libraries. Renewal limits, fines and loan periods differ from library to library. For the latest update on programs or for further information, please feel free to call, stop in, or visit our website. We are here to help you!

Your Library Card

Residents of Wixom are eligible for a free library card. You are responsible for all materials borrowed on your card. If it is lost or stolen, please notify the Library immediately. Residents' library cards are valid for 3 years, and may be used at most of The Library Network member libraries. In addition, the MichiCard program allows you to borrow from other participating libraries across Michigan. Business cards expire after one year, and may only be used at the Wixom Public Library.

Loan Periods

Books	3 weeks
Holiday books.....	1 week
Magazines (circulating issues).....	1 week
Audiobooks	3 weeks
Videos/DVDs/music CDs	1 week
Magnifiers.....	3 weeks

Renewals

Most items may be renewed twice. Exceptions are DVDs and videos, interlibrary loan items, and items that others are waiting to borrow. Remember to renew on or before the due date. You may renew items in person, over the telephone (1-888-672-8983), or on our website.

Fines and Fees

Most library services are free of charge, but we do ask that materials be returned or renewed on time. When our materials are returned after the due date, fines begin to accrue on a daily basis for each item at the following rates:

Adult materials: 20 cents/day
Juvenile materials: 10 cents/day
All Videos/DVDs: \$1.00/day

You are responsible for care of the materials you borrow. Items that are damaged will be assessed fees for repair or replacement. Lost items or items that need to be replaced will be charged a \$5.00 processing fee in addition to the replacement costs.

Patrons with fines or fees in excess of \$15.00 forfeit their borrowing and computer privileges until paid.

Please return your items promptly. An **overdue notice** will be sent after 21 days; a **bill for replacement** after 45 days.

- Replacement Library cards cost \$1.00.
- Items returned with barcodes missing are assessed \$2.00.
- Photocopies and printouts are 10 cents each.
- Fax service is available for a fee; please see the Information Desk for more information.

We are here to help you! If you have questions or need assistance, please just let us know!

Audio Visual Policy

Our Library offers materials for all ages in a variety of audio visual formats.

Adult feature DVDs: limit 4
Adult feature VHS tapes: limit 5
Non-fiction/children's DVD/VHS: no limit
Audiobooks/Music CDs: no limit
Video re-wind fee: \$1.00 per occurrence

Audio visual materials should be returned to the Wixom Public Library. Videos must be rewound. Thank-you!

Returning Materials

For your convenience, the Library has separate outdoor return bins for print materials and audio visual materials. Please return items in the appropriate bins. Materials may also be returned indoors during the Library's open hours. When the Library is closed, materials returned outside are considered to be returned the last day the Library was open.

Interlibrary Loan

Library card holders may place holds on materials in the Library catalog, or ask a staff member to place them for you. There are some items which cannot be requested, but we will try our best to get any item you need. Please ask!

You may choose to be notified when your holds are available via e-mail, telephone, or U.S. mail. Just let a staff member know if you'd like to check or change your notification preference.